



### SHIELDS

*Sharing Hazards, Identifying, Educating, Locating & Developing Solutions*

Our goal is to reduce injuries or incidents that occur by making employees aware of potential hazards, and implementing solutions through sharing SHIELDS.

A SHIELDS occurrence can be defined as an unforeseen incident, act, or condition that although not resulting in property damage or injury, had the potential to do so if the factors had been slightly different. It is important to review all SHIELDS occurrences and share appropriately so that we may continue to make **SAFETY/Our Way of Life**.

*\*\*Please fill out thoroughly so your concerns can be addressed.\*\**

**Region:**

- Construction AR     Construction IL     Construction MO     Aggregates IL     Aggregates MO
- Heartland Asphalt Materials     Other: \_\_\_\_\_

**Location:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
*(job-site or facility location)*

**Occurrence had the potential to cause:**

- Property/Equipment Damage     Injury to Employee     Damage or Injury to Third Party

**Description of occurrence or potential hazard:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Corrective action taken by you (if applicable):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employee Signature:** \_\_\_\_\_ **Foreman Name:** \_\_\_\_\_  
*(optional)*

*Submit form to Front Line Supervisor, Regional Safety Coordinator or mail using prepaid postage.*

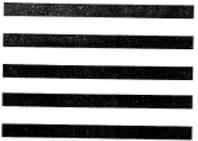
<p><b>SUPERVISOR USE ONLY:</b></p> <p>SHIELDS#: _____</p> <p><input type="checkbox"/> Major</p> <p><input type="checkbox"/> Minor</p>
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**Major/Minor Determination Criteria:**

Category	Potential Major Severity	Potential Minor Severity
Injury	Fatality, Crushing, Amputation, Entanglement, Broken bones	Strain, Sprain, First Aid
Equipment	Damage making it unsafe/unusable, Negligent operation	Fender bender, Non-negligent operation, 3 <sup>rd</sup> party damage to company property



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